

# Course Syllabus

OTRT 7710-001 | Level II FW

SUMMER 2021

## CLASS TIME AND LOCATION

12 semester hours, 12 weeks, based on individual fieldwork site requirements. Students follow the fieldwork educator's schedule.

## INSTRUCTOR INFORMATION


### *Instructor Name*



### **Title**

**Cell phone: 801-414-4707**

801-585-3133 [jeanette.koski@hsc.utah.edu](mailto:jeanette.koski@hsc.utah.edu)

**[Occupational and Recreational Therapies](https://health.utah.edu/occupational-recreational-therapies/)**   
**[\(https://health.utah.edu/occupational-recreational-therapies/\)](https://health.utah.edu/occupational-recreational-therapies/)**

*Office hours by appointment*

## DESCRIPTION

12-week, Level-II clinical internship in either a community-based or health-care based setting to qualify for professional certification and prepare for entry level practice. Students practice evaluation, treatment, and documentation procedures under the supervision of a licensed occupational therapist.

## PRE- OR CO-REQUISITES

*See curriculum schedule*

## STUDENT LEARNING OUTCOMES

By the end of this course, you will be able to:

1. Demonstrate competency in utilizing assessment tools and evaluation procedures routinely used by OTRs at the fieldwork site.
2. Demonstrate proficiency in implementing treatment, and justifying treatment plans based on the models and theories of occupational therapy practiced at the fieldwork site.
3. Implement effective oral and written communication of ideas and objectives relevant to the roles and duties of an occupational therapist. This includes the ability to interact with clients and staff in a professional manner and document services provided.
4. Demonstrate the acquisition of the following professional behaviors:
  1. the ability to establish and sustain therapeutic relationships;
  2. a sensitivity to and respect for confidentiality;
  3. the ability to work collaboratively with others and to relinquish or assume responsibility as appropriate to the task at hand;
  4. taking responsibility in maintaining, assessing, and improving self-competency;
  5. the ability to use supervision as a tool for self-directed learning;
  6. the development of a broad sense of professional responsibility to the community at large and concern for social and health care issues;
  7. an understanding of the roles of other health professionals;
  8. development of a positive professional self-image.

## TEACHING AND LEARNING METHODS

Learning methods will include hands-on experience with occupational therapy evaluations, treatment planning, documentation, program development, and reimbursement procedures. Students will be expected to participate in electronic discussions via Canvas and complete assignments given by fieldwork educator as applicable.

## LEARNING ASSESSMENTS

Canvas discussion questions: The student will be expected to check Canvas at least once every two weeks and participate in the discussion questions posted there.

**Midterm Self-assessment:** At the end of the 6th week of FW the student will complete the Mid-term self assessment form on the Blackboard Vista home page to report progress, goals etc. Post, mail, fax,

email, or deliver the form to the clinical education coordinator by the end of the 7th week of FW. This form is also available in your FW manual. Use additional pages as needed.

**Site Specific Assignments:** Each site may choose to require specific assignments pertinent to the setting such as a case study or presentation or student project. Specific details should be obtained from your fieldwork supervisor.

**AOTA Fieldwork Performance Evaluation for the Occupational Therapy Student (FWPE):** The fieldwork supervisor will fill out and score the FWPE at the end of the 12 week affiliation. This electronic form is provided to the fieldwork supervisor after the student completes the FW supervisor info on Exxat. The supervisor will meet with the student to go over the scoring at mid term and at final. Once the FW educator submits the mid-term and final, they will receive a PDF of the scores and comments. If your FW educator does not share this with you automatically, please request it from them.

**Student Evaluation of Fieldwork Experience:** This form is in Exxat and will be filled out by the student. The student is responsible for sharing the information with their supervisor, instructions in Exxat, and the supervisor needs to sign off that they have read it. The student does not get credit for this assignment until the FW supervisor signs off, so start this process early in the last week of FW.

**Student Evaluation of Fieldwork Experience – online survey for curricular feedback:** The link for this is in the assignments for this course. This online survey is an opportunity for students to give feedback about how well they were prepared for FW. This needs to be completed for the student's grade to be posted.

## GRADE SCHEME

Credit/No Credit based on final score on Fieldwork Performance Evaluation of the Occupational Therapy Student (FWPE). In order to successfully complete fieldwork, the student must earn a total score of at least 111 points and must score at least a 3 on the ethics and safety items.

## COURSE POLICIES AND RESPONSIBILITIES

Based on the policies of the site, consult with your FW educator.

## UNIVERSITY POLICIES

### COVID-19 Campus Guidelines



# CAMPUS COVID-19 RESOURCES

## INFORMATION & PRECAUTIONS

### We are a mask friendly campus

Masks are no longer required in indoor spaces on main campus. The general public will not be required to wear masks in public facilities—including the Utah Museum of Fine Arts, Natural History Museum of Utah, and Pioneer Theatre. It is important that our campus remain “mask-friendly.” Those who still wish to wear masks are encouraged to do so, especially those at high risk of severe illness from COVID-19.

**Masks are now optional in most University of Utah Health facilities. Please read the policy [here](#).**



**VACCINATION INFORMATION**





## **GUIDANCE FOR THE CAMPUS COMMUNITY**



## **WORK REIMAGINED**



**COVID-19 Central @ The U**

 801-213-2874

 [coronavirus.utah.edu \(https://coronavirus.utah.edu/\)](https://coronavirus.utah.edu/)

## Drop/Withdrawal Policies

Students may drop a course within the first two weeks of a given semester without any penalties.

Students may officially withdraw (W) from a class or all classes after the drop deadline through the midpoint of a course. A “W” grade is recorded on the transcript and appropriate tuition/fees are assessed. The grade “W” is not used in calculating the student’s GPA.

For deadlines to withdraw from full-term, first, and second session classes, see the U's [Academic Calendar](https://registrar.utah.edu/academic-calendars/index.php)  [. \(https://registrar.utah.edu/academic-calendars/index.php\)](https://registrar.utah.edu/academic-calendars/index.php).

## Plagiarism and Cheating

It is assumed that all work submitted to your instructor is your own work. When you have used the ideas of others, you must properly indicate that you have done so.



Plagiarism and cheating are serious offenses and may be punished by failure on an individual assignment, and/or failure in the course. Academic misconduct, according to the University of Utah Student Code,

*“...Includes, but is not limited to, cheating, misrepresenting one’s work, inappropriately collaborating, plagiarism, and fabrication or falsification of information...It also includes facilitating academic misconduct by intentionally helping or attempting to help another to commit an act of academic misconduct.”*

For details on plagiarism and other important course conduct issues, see the U's [Code of Student Rights and Responsibilities](http://regulations.utah.edu/academics/6-400.php)  [. \(http://regulations.utah.edu/academics/6-400.php\)](http://regulations.utah.edu/academics/6-400.php).

## Course Materials Copyright

**The Content is made available only for your personal, noncommercial educational, and scholarly use.** You may not use the Content for any other purpose, or distribute, post or make the Content available to others unless you obtain any required permission from the copyright holder. Some Content may be provided via streaming or other means that restrict copying; you may not circumvent those restrictions. You may not alter or remove any copyright or other proprietary notices included in the Content.

Please see the [Code of Student Rights and Responsibilities](https://regulations.utah.edu/academics/6-400.php)   [\(https://regulations.utah.edu/academics/6-400.php\)](https://regulations.utah.edu/academics/6-400.php), Section III.A.5 regarding the **use and distribution of class Content**   [\(https://regulations.utah.edu/academics/6-400.php\)](https://regulations.utah.edu/academics/6-400.php) and materials. Section III.A.5 prohibits the following:

Sale or distribution of information representing the work product of a faculty member to a commercial entity for financial gain without the express written permission of the faculty member responsible for

the course. ("Work product" means original works of authorship that have been fixed in a tangible medium and any works based upon and derived from the original work of authorship.)

## Safety at the U

The University of Utah values the safety of all campus community members. You will receive important emergency alerts and safety messages regarding campus safety via text message.

For more safety information and to view available training resources, including helpful videos, visit [safeu.utah.edu](http://safeu.utah.edu) (<http://safeu.utah.edu>).

To report suspicious activity or to request a courtesy escort, contact:

### Campus Police & Department of Public Safety

📞 801-585-COPS (801-585-2677)

🌐 [dps.utah.edu](https://dps.utah.edu) (<https://dps.utah.edu>)

📍 1735 E. S. Campus Dr.  
Salt Lake City, UT 84112

## Wellness at the U

Your personal health and wellness are essential to your success as a student. Personal concerns like stress, anxiety, relationship difficulties, depression, or cross-cultural differences can interfere with a student's ability to succeed and thrive in this course and at the University of Utah.

Please feel welcome to reach out to your instructor or TA to handle issues regarding your coursework.

For helpful resources to manage your personal wellness and counseling options, contact:

### Center for Student Wellness

📞 801-581-7776

🌐 [wellness.utah.edu](http://wellness.utah.edu) (<http://wellness.utah.edu>)

📍 2100 Eccles Student Life Center  
1836 Student Life Way  
Salt Lake City, UT 84112

### Women's Resource Center

📞 801-581-8030

🌐 [womenscenter.utah.edu](https://womenscenter.utah.edu) (<https://womenscenter.utah.edu>)

📍 411 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112

## Addressing Sexual Misconduct



Title IX makes it clear that violence and harassment based on sex and gender (which includes sexual orientation and gender identity/expression) is a civil rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran's status, or genetic information.

If you or someone you know has been harassed or assaulted, you are encouraged to report it to university officials:

### **Title IX Coordinator & Office of Equal Opportunity and Affirmative Action**

📞 801-581-8365

🌐 [oeo.utah.edu](https://oeo.utah.edu/) ↗️ (<https://oeo.utah.edu/>)

📍 135 Park Building  
201 Presidents' Cir.  
Salt Lake City, UT 84112

### **Office of the Dean of Students**

📞 801-581-7066

🌐 [deanofstudents.utah.edu](https://deanofstudents.utah.edu/) ↗️ (<https://deanofstudents.utah.edu/>)

📍 270 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112

To file a police report, contact:

### **Campus Police & Department of Public Safety**

📞 801-585-COPS (801-585-2677)

🌐 [dps.utah.edu](https://dps.utah.edu/) ↗️ (<https://dps.utah.edu/>)

📍 1735 E. S. Campus Dr.  
Salt Lake City, UT 84112

If you do not feel comfortable reporting to authorities, the U's Victim-Survivor Advocates provide **free**, **confidential**, and **trauma-informed** support services to **students, faculty, and staff** who have experienced interpersonal violence.

To **privately** explore options and resources available to you with an advocate, contact:

### **Center for Student Wellness**


📞 801-581-7776

🌐 [wellness.utah.edu](http://wellness.utah.edu/) (<http://wellness.utah.edu/>)

📍 328 Student Services Building  
201 S. 1460 E.  
Salt Lake City, UT 84112

## Americans With Disabilities Act (ADA)

The University of Utah seeks to provide equal access to its programs, services, and activities for people with disabilities.


All written information in this course can be made available in an alternative format with prior notification to the Center for Disability & Access (CDA). CDA will work with you and the instructor to make arrangements for accommodations. Prior notice is appreciated. To read the full accommodations policy for the University of Utah, please see Section Q of the **[Instruction & Evaluation regulations](http://regulations.utah.edu/academics/6-100.php)**  (<http://regulations.utah.edu/academics/6-100.php>).

If you will need accommodations in this class, or for more information about what support they provide, contact:

### **Center for Disability & Access**

 801-581-5020

 **[disability.utah.edu](https://disability.utah.edu)**  (<https://disability.utah.edu/>)

 162 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112

## **Diverse Student Support**

Your success at the University of Utah is important to all of us here! If you feel like you need extra support in academics, overcoming personal difficulties, or finding community, the U is here for you.

### **Student Support Services (TRIO)**

TRIO federal programs are targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities.


Student Support Services (SSS) is a TRIO program for current or incoming undergraduate university students who are seeking their first bachelor's degree and need academic assistance and other services to be successful at the University of Utah.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### **Student Support Services (TRIO)**

 801-581-7188

 **[trio.utah.edu](https://trio.utah.edu)**  (<https://trio.utah.edu/>)

 Room 2075  
1901 E. S. Campus Dr.  
Salt Lake City, UT 84112

### **American Indian Students**

The AIRC works to increase American Indian student visibility and success on campus by advocating for and providing student-centered programs and tools to enhance academic success, cultural events

to promote personal well-being, and a supportive “home-away-from-home” space for students to grow and develop leadership skills.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### **American Indian Resource Center**

📞 801-581-7019

🌐 [diversity.utah.edu/centers/airc](https://diversity.utah.edu/centers/airc) ↗️ (<https://diversity.utah.edu/centers/airc/>)

📍 Fort Douglas Building 622  
1925 De Trobriand St.  
Salt Lake City, UT 84113

## **Black Students**

Using a pan-African lens, the Black Cultural Center seeks to counteract persistent campus-wide and global anti-blackness. The Black Cultural Center works to holistically enrich, educate, and advocate for students, faculty, and staff through Black-centered programming, culturally affirming educational initiatives, and retention strategies.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### **Black Cultural Center**

📞 801-213-1441

🌐 [diversity.utah.edu/centers/bcc](https://diversity.utah.edu/centers/bcc) ↗️ (<https://diversity.utah.edu/centers/bcc/>)

📍 Fort Douglas Building 603  
95 Fort Douglas Blvd.  
Salt Lake City, UT 84113

## **Students with Children**

Our mission is to support and coordinate information, program development, and services that enhance family resources as well as the availability, affordability, and quality of child care for University students, faculty, and staff.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### **Center for Childcare & Family Resources**

📞 801-585-5897

🌐 [childcare.utah.edu](https://childcare.utah.edu) ↗️ (<https://childcare.utah.edu/>)

📍 408 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112



## **Students With Disabilities**

The Center for Disability and Access is dedicated to serving students with disabilities by providing the opportunity for success and equal access at the University of Utah. They also strive to create an inclusive, safe, and respectful environment.

For more information about what support they provide and links to other resources, view their website or contact:

### Center for Disability and Access

 801-581-5020

 [disability.utah.edu](https://disability.utah.edu)  (<https://disability.utah.edu/>)

 162 Union Building

200 S. Central Campus Dr.

Salt Lake City, UT 84112

### Students of Ethnic Descent

The Center for Ethnic Student Affairs offers several programs dedicated to the success of students with varied cultural and ethnic backgrounds. Its mission is to create an inclusive, safe campus community that values the experiences of all students.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### Center for Ethnic Student Affairs

 801-581-8151

 [diversity.utah.edu/centers/cesa/](https://diversity.utah.edu/centers/cesa/)  (<https://diversity.utah.edu/centers/cesa/>)

 235 Union Building

200 S. Central Campus Dr.

Salt Lake City, UT 84112

### English as a Second/Additional Language (ESL) Students

If you are an English language learner, there are several resources on campus available to help you develop your English writing and language skills. Feel free to contact:

### Writing Center

 801-587-9122

 [writingcenter.utah.edu](http://writingcenter.utah.edu)  (<http://writingcenter.utah.edu/>)

 2701 Marriott Library

295 S 1500 E

Salt Lake City, UT 84112

### English for Academic Success (EAS) Program

 801-581-8047

 [linguistics.utah.edu](https://linguistics.utah.edu)  (<https://linguistics.utah.edu/>)

 2300 LNCO

255 S. Central Campus Dr.

Salt Lake City, UT 84112

## English Language Institute

📞 801-581-4600

🌐 [continue.utah.edu/eli](http://continue.utah.edu/eli) (<http://continue.utah.edu/eli>)

📍 540 Arapeen Dr.  
Salt Lake City, UT 84108

## Undocumented Students

Immigration is a complex phenomenon with broad impact—those who are directly affected by it and those who are indirectly affected by their relationships with family members, friends, and loved ones. If your immigration status presents obstacles that prevent you from engaging in specific activities or fulfilling specific course criteria, confidential arrangements may be requested from the Dream Center.

**Arrangements with the Dream Center will not jeopardize your student status, your financial aid, or any other part of your residence.** The Dream Center offers a wide range of resources to support undocumented students (with and without DACA) as well as students from mixed-status families.

For more information about what support they provide and links to other resources, view their website or contact:

### Dream Center

📞 801-213-3697

🌐 [dream.utah.edu](http://dream.utah.edu) ([http://dream.utah.edu/](http://dream.utah.edu))

📍 200 S. CENTRAL CAMPUS DRIVE  
UNION, ROOM 80  
SALT LAKE CITY, UT 84112

## LGBTQ+ Students

The LGBTQ+ Resource Center acts in accountability with the campus community by identifying the needs of people with a queer range of [a]gender and [a]sexual experiences and responding with university-wide services.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### LGBTQ+ Resource Center

📞 801-587-7973

🌐 [lgbt.utah.edu](http://lgbt.utah.edu) ([http://lgbt.utah.edu/](http://lgbt.utah.edu))

📍 409 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112

## Veterans & Military Students

The mission of the Veterans Support Center is to improve and enhance the individual and academic success of veterans, service members, and their family members who attend the university; to help

them receive the benefits they earned, and to serve as a liaison between the student veteran community and the university.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### Veterans Support Center

📞 801-587-7722

🌐 <http://lgbt.utah.edu/veteranscenter.utah.edu> ➔ <http://veteranscenter.utah.edu/>

📍 418 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112

## Women

The Women's Resource Center (WRC) at the University of Utah serves as the central resource for educational and support services for women. Honoring the complexities of women's identities, the WRC facilitates choices and changes through programs, counseling, and training grounded in a commitment to advance social justice and equality.

For more information about what support they provide, a list of ongoing events, and links to other resources, view their website or contact:

### Women's Resource Center

📞 801-581-8030

🌐 [womenscenter.utah.edu](https://womenscenter.utah.edu) ➔ [\(https://womenscenter.utah.edu/\)](https://womenscenter.utah.edu/)

📍 411 Union Building  
200 S. Central Campus Dr.  
Salt Lake City, UT 84112

## Inclusivity at the U

The Office for Inclusive Excellence is here to engage, support, and advance an environment fostering the values of respect, diversity, equity, inclusivity, and academic excellence for students in our increasingly global campus community. They also handle reports of bias in the classroom as outlined below:

*Bias or hate incidents consist of speech, conduct, or some other form of expression or action that is motivated wholly or in part by prejudice or bias whose impact discriminates, demeans, embarrasses, assigns stereotypes, harasses, or excludes individuals because of their race, color, ethnicity, national origin, language, sex, size, gender identity or expression, sexual orientation, disability, age, or religion.*

For more information about what support they provide and links to other resources, or to report a bias incident, view their website or contact:

### Office for Inclusive Excellence

📞 801-581-4600

🌐 [inclusive-excellence.utah.edu](https://inclusive-excellence.utah.edu/) ➔ [\(https://inclusive-excellence.utah.edu/\)](https://inclusive-excellence.utah.edu/)  
<http://continue.utah.edu/eli>

📍 200 S. CENTRAL CAMPUS DRIVE  
UNION, ROOM 70  
SALT LAKE CITY, UT 84112

## Other Student Groups at the U




To learn more about some of the other resource groups available at the U, check out:

🌐 [getinvolved.utah.edu/](https://getinvolved.utah.edu/) (<https://getinvolved.utah.edu/>)

🌐 [studentsuccess.utah.edu/resources/student-support](https://studentsuccess.utah.edu/resources/student-support)    
(<https://studentsuccess.utah.edu/resources/student-support/>)

## CANVAS INFORMATION

Canvas is the where course content, grades, and communication will reside for this course.

- Access Canvas through [utah.instructure.com](https://utah.instructure.com) or through **CIS**  (<https://cis.utah.edu>)
- For Canvas, Passwords, or any other computer-related technical support contact the **Campus Help Desk**  (<https://it.utah.edu/help/>).
  - 801 581-4000
  - <http://it.utah.edu/help>  (<https://it.utah.edu/help/>)
  - [helpdesk@utah.edu](mailto:helpdesk@utah.edu) (<mailto:helpdesk@utah.edu>)
- For Canvas related issues or bugs, contact the Teaching & Learning Technologies help desk
  - 801-581-6112 ext 2
  - [classhelp@utah.edu](mailto:classhelp@utah.edu) (<mailto:classhelp@utah.edu>)

## COURSE SCHEDULE

*Per FW site.*

## Course Summary:

Date	Details	Due
Fri Sep 1, 2023	 <b>? Question 1</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756557">https://utah.instructure.com/courses/895116/assignments/12756557</a>	due by 11:59pm

Date	Details	Due
Fri Sep 15, 2023	 <b>? Question 2</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756554">https://utah.instructure.com/courses/895116/assignments/12756554</a>	due by 11:59pm
Fri Sep 29, 2023	 <b>? Question 3</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756553">https://utah.instructure.com/courses/895116/assignments/12756553</a>	due by 11:59pm
Fri Oct 13, 2023	 <b>Mid-term Self Assessment</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756567">https://utah.instructure.com/courses/895116/assignments/12756567</a>	due by 11:59pm
Fri Oct 27, 2023	 <b>? Question 4</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756551">https://utah.instructure.com/courses/895116/assignments/12756551</a>	due by 11:59pm
Fri Oct 27, 2023	 <b>? Question 5</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756549">https://utah.instructure.com/courses/895116/assignments/12756549</a>	due by 11:59pm
Fri Nov 10, 2023	 <b>? Question 6</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756548">https://utah.instructure.com/courses/895116/assignments/12756548</a>	due by 11:59pm
Fri Nov 17, 2023	 <b>AOTA FWPE</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756566">https://utah.instructure.com/courses/895116/assignments/12756566</a>	due by 11:59pm
Fri Nov 17, 2023	 <b>SEFWE - curriculum feedback</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756568">https://utah.instructure.com/courses/895116/assignments/12756568</a>	due by 11:59pm
Fri Nov 17, 2023	 <b>Student evaluation of FW experience SEFWE</b> <a href="https://utah.instructure.com/courses/895116/assignments/12756569">https://utah.instructure.com/courses/895116/assignments/12756569</a>	due by 11:59pm