



SYLLABUS

ART 2060_INTRO TO DIGITAL PHOTOGRAPHY

INSTRUCTOR

Instructor: Natalie Kirk

Pre-requisites: None

Department: Art & Art History

Credit Hours: 3

Communication &

Office Hours: [Natalie.Kirk@utah.edu \(mailto:Natalie.Kirk@utah.edu\)](mailto:Natalie.Kirk@utah.edu)

801-989-1510

Office Hours: By Appointment Only

COURSE DESCRIPTION [\(MAILTO:CLASSHELP@UTAH.EDU\)](mailto:CLASSHELP@UTAH.EDU)

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Overview

Department Art & Art History

Description

The class introduces the history, mechanics and applications of digital photography as well as basic photographic combination of lectures, guest lectures, viewing the work of master photographers, class assignments and in-class critiques of student work which will be projected on the screen.

Goals & Objectives

At the end of this course, students will be able to:

- Demonstrate an understanding of the basic visual vocabulary of shape/form, texture, value, unity/variety, perspective, figure/ground, color, and time translated into photographs.
- Demonstrate a basic understanding of the functioning of the camera and how its operation gives them the tools to incorporate the above principles into their work.
- Demonstrate an understanding of how the integration of visual ideas coupled to design principles gives rise to meaning and makes images that communicate more than mere subject matter

Required Materials

Materials required for this course are:

- **[Digital Photography: A Basic Manual](https://www.google.com/search?kgmid=/g/12bnjh5kf&hl=en-US&q=Digital+Photography:+A+Basic+Manual&kgs=816eeacf23b984a9&shndl=17&source=)**  <https://www.google.com/search?kgmid=/g/12bnjh5kf&hl=en-US&q=Digital+Photography:+A+Basic+Manual&kgs=816eeacf23b984a9&shndl=17&source=>


Author: Henry Horenstein

ISBN: 9780316020749

- Digital camera that can be manually controlled
 - Portable Memory Card
 - Card Reader
 - Tripod
- Webcam & Microphone

Communication

PREFERRED CONTACT METHODS

The easiest way to contact your instructor directly is to use the  *Inbox*, located in the far left Canvas menu.

You can also contact your instructor in the following ways:

- Natalie.Kirk@utah.edu
- Text 801-989-1510

OFFICE HOURS

By appointment

VIRTUAL MEETING ROOMS(S)

By appointment

Evaluation

Your performance in this course will be evaluated by:

- Readings:

Readings will be given for your consideration and discussion. You are required to arrive to class prepared to discuss the reading. Each assigned reading will require a QCQ.

Reading responses should be uploaded to Canvas by the start of class.

Textbook readings serve as a review or introduction to material taught in class. Multiple learning modalities like reading and lecture combined help to meet the different learning styles of each student.

- Exercises:

Exercises will introduce you to new technical information. Exercises are done in-class and cannot be made up at a later date.

- Projects:

Projects are opportunities for you to explore certain approaches to subject matter in greater depth while using technical skills studied in class. You are expected to create new images for projects and not use images created prior to this class. Detailed requirements will be provided and supplemented by slide lectures. All projects will culminate in a final critique. Evaluations will be based on meeting the assignment goals, demonstrating skills, understanding the technology, and conceptual richness.

- Quizzes:

There will be three quizzes based on lectures, readings, visual language and technical skills. The quizzes will contain both multiple choice, fill in the blank, and short answer questions. Quiz dates can be found in the schedule. You must be present in class to take the quiz.

- Participation:

Verbal participation, preparedness, and engagement throughout the course is factored into your grade. Participation will be based on individual involvement during critiques, class lectures, and group discussions.

COURSE POLICIES

Submitting Assignments

All assignments, unless otherwise announced, must be submitted to the designated area of Box or Canvas. Do not submit assignments via email.

All work presented must be work produced during this semester and specifically for this class.

Late Assignments

Assignments/Quizzes that have been closed are not eligible to be made up. For open assignments/quizzes, the opportunity to turn in the assignment is available but for every day past the due date, 10% will be docked. There are no exceptions.

After 8 days has passed, the most you can get is 25% of what's possible.

Unless *prior* arrangements have been made, **Exercises** will not be accepted after the due date. There are no exceptions.

Late assignments that are not presented during the critique will have lowered grades.

Unless prior arrangements have been made, projects will not be accepted after one week from due date.

Grading

GRADING FOR THIS COURSE

Project Points and Grading

10 = Perfect in every way or huge extra effort where the student demonstrates significant growth in their skills. Exhibition ready.

9.5 = Extremely well done with only a few changes needed for perfection. Student substantially pushed to the limits of their abilities

9.0 = Very strong conceptually with good craftsmanship, but not yet at a fully professional level or ready for exhibition.

8.5 = Good solid work meeting all project technical objectives but lacking in deep formal or conceptual richness.

8.0 = Good work but may have missing or incomplete elements or done without complete and total concern for craftsmanship. "One session" work (meaning you just sat down and did it in one brief sitting).

7.5 = Meets all project criteria and shows basic effort and understanding of project criteria.

7.0 = Done only to complete an assignment. Work done without much effort – looking to the computer for creativity. Not following all the project parameters (not reading the handout).

Descriptions for project grading

A = Excellent. Generally awarded to the strongest and most dedicated students who have produced work that addresses technical, conceptual, and formal issues.

B = Good. Work reflects technical competency with improved sense of formal and conceptual skills.

C = Fair. Problems with attendance, effort, and quality.

D = Poor. Inconsistent attendance and effort. Missing many of the class's objectives

Class time is devoted to lecture, discussion, critique, demos, student/instructor conferences, and open lab time. You are expected to attend every class and arrive on time and stay for the entire class session -- I expect you to be present mentally and physically and be ready to participate. This includes coming to class with all the materials necessary to be productive during class time. Participation in these activities will be one way of demonstrating an understanding of class information. Verbal participation and engagement in critiques and discussions is also factored into your grade.

Habitual lateness or leaving early on a regular basis will contribute to recorded absences. 2 late arrivals or early departures of more than 10 minutes will result in 1 absence. Be considerate of your fellow students and arrive on time. More than 2 unexcused absences will result in an automatic 1/2 grad reduction (ex: if your final grade in the course is a B, a third absence will lower your grade to a C+. A fourth absence will lower it to a C-, and so on.). Absence from class is not an excuse for skipping a lecture, quiz, or project. You are responsible for following up on missed work and reviewing missed course materials.

Please contact me if an attendance issue arises, it is the student's responsibility to communicate openly and often.

Engaging in non-class-related activities, such as excessive use your phone during class, will be considered a violation of attendance policies and will result in being marked absent for the session.

- Doctor appointments, advisor conferences, trips to supply stores and labs, and employment, should not be scheduled in conflict with class time.

- Students involved in excused university-related activities must provide written documentation from the appropriate advisor.

- Prolonged illness must be verified by a physician and may require the student to withdraw from the class if the student cannot complete work in a comprehensive and timely manner.

UNIVERSITY OF UTAH GRADING SCALE

Letter	Scoring
A	100% - 94%
A-	93.9% - 90%
B+	89.9%–87%
B	86.9%–84%
B-	83.9% - 80%
C+	79.9%–77%
C	76.9%–74%
C-	73.9% - 70%
D+	69.9%–67%
D	66.9%–64%
D-	63.9% - 60%
E	59.9%–0%

Accommodations

DISCLAIMER

Accommodations will be considered on an individual basis and may require documentation.

Please contact your instructor and/or teaching assistant as soon as possible (preferably shortly before the semester begins) to request accommodations of any kind.

CONTENT WARNINGS

Please be aware that some materials and discussions within this course may contain challenging content. Your instructor may choose to notify students of potentially difficult content (e.g. explicit language, graphic images, violent themes, etc.) throughout the course.

If there are specific subjects that you need advanced notice for, please **contact your instructor at the beginning of the semester.**

EXTREME PERSONAL CIRCUMSTANCES

Please **contact your instructor as soon as possible** if an extreme personal circumstance (hospitalization, death of a close relative, natural disaster, etc.) is interfering with your ability to complete your work.

RELIGIOUS PRACTICE


To request an accommodation for religious practices, **contact your instructor at the beginning of the semester.**

ACTIVE DUTY MILITARY

If you are a student on active duty with the military and experience issues that prevent you from participating in the course **because of deployment or service responsibilities, contact your instructor as soon as possible** to discuss appropriate accommodations.

DISABILITY ACCESS

All written information in this course can be made available in an alternative format with prior notification to the Center for Disability Services (CDS). CDS will work with you and the instructor to make arrangements for accommodations. Prior notice is appreciated. To

read the full accommodations policy for the University of Utah, please see Section Q of the **[Instruction & Evaluation regulations](http://regulations.utah.edu/academics/6-100.php)**  (<http://regulations.utah.edu/academics/6-100.php>).

If you will need accommodations in this class, contact:

Center for Disability Services

 801-581-5020

 **disability.utah.edu**  (<https://disability.utah.edu/>)

 162 Union Building

200 S. Central Campus Dr.

Salt Lake City, UT 84112

Changes to the Syllabus


This syllabus is not a contract. It is meant to serve as an outline and guide for your course. Please note that your instructor may modify it to accommodate the needs of your class.




You will be notified of any changes to the Syllabus.

UONLINE EXPECTATIONS

UOnline Student Expectations

Though the online format allows students greater flexibility to complete their work, this course does have a structure and timeline! As such, the following is expected of all students in this class:

- Students must be **self-motivated, organized, and willing to stay on top of their schedules**. Students should take control of their learning while in this course.
- Students are expected to **follow the [Core Rules of Netiquette](http://www.albion.com/netiquette/corerules.html)**  (<http://www.albion.com/netiquette/corerules.html>) at all times while participating in the class and communicating with others.
- Students will **log in** to the course a minimum of **3 times per week**.
- Students are **not expected to interact with their classmates in person**. Students **may be expected to work with classmates via online communication** options like Canvas Discussions, video conferencing, or other communication technologies of choice (Groupme, FaceTime, Google Hangouts, etc).

- Students will **regularly check for course updates** and will **update their Canvas notification settings** to ensure they receive timely notifications from the course.
- Students will **contact their instructor or teaching assistant** in a timely manner if they have any **questions**, are **struggling** with course materials, or **need further assistance** from their instructor.
 - If you do not hear back within 3 days after sending a message, please contact your instructor/TA again.
- Students will **follow all official University of Utah policies** regarding interpersonal conduct, academic dishonesty, and other rights and responsibilities of students outlined in the **[University of Utah Student Handbook](https://registrar.utah.edu/handbook/)**  (<https://registrar.utah.edu/handbook/>) and **[Code of Student Rights and Responsibilities](https://regulations.utah.edu/academics/6-400.php)**  (<https://regulations.utah.edu/academics/6-400.php>).
 - If you have any questions about this, please contact the **[Dean of Students](https://deanofstudents.utah.edu/)**  (<https://deanofstudents.utah.edu/>).

UOnline Instructor Expectations

Your course instructor is an expert in the topics you will learn about this semester. Your instructor is your mentor and facilitator of the classroom experience, aided by teaching assistants. Instructors are committed to:

- The instructor will design the course to **include lectures, learning materials, and assignments that are accessible** and provide students with **opportunities to learn** and practice course content.
- The instructor and teaching assistants will ensure that the **course remains a safe space** where students can engage with difficult content thoughtfully and respectfully.
- The instructor and teaching assistants will **interact with the class regularly** via announcements, virtual office hours (one-on-one video conferencing), emails/the Canvas Inbox, feedback on assignments, and comments on Discussions, among other methods.
- The instructor and teaching assistants will **respond to students in a timely manner**: within 48 hours, not including weekends and holidays.
- The instructor and teaching assistants will be **available for an individual consultation** via virtual office hours (one-on-one video conferencing), email, or phone and **will not require students to meet in person**.
- The instructor and teaching assistants will **provide relevant feedback in a timely manner**.
- The instructor and teaching assistants will **follow all official University of Utah policies** regarding interpersonal conduct, accommodations, and other important duties.

UNIVERSITY POLICIES

Americans with Disabilities Act (ADA)

The University of Utah seeks to provide equal access to its programs, services, and activities for people with disabilities.

All written information in this course can be made available in an alternative format with prior notification to the **Center for Disability & Access** [➔ \(https://disability.utah.edu/\)](https://disability.utah.edu/) (CDA). CDA will work with you and the instructor to make arrangements for accommodations. Prior notice is appreciated. To read the full accommodations policy for the University of Utah, please see Section Q of the **Instruction & Evaluation regulations** (<http://regulations.utah.edu/academics/6-100.php>).

In compliance with ADA requirements, some students may need to record course content. Any recordings of course content are for personal use only, should not be shared, and should never be made publicly available. In addition, recordings must be destroyed at the conclusion of the course.

If you will need accommodations in this class, or for more information about what support they provide, contact:

Center for Disability & Access

801-581-5020

[disability.utah.edu \(https://disability.utah.edu/\)](https://disability.utah.edu/)

162 Union Building

200 S. Central Campus Dr.

Salt Lake City, UT 84112

Safety at the U

The University of Utah values the safety of all campus community members. You will receive important emergency alerts and safety messages regarding campus safety via text message. For more safety information and to view available training resources, including helpful videos, visit [safeu.utah.edu \(http://safeu.utah.edu/\)](http://safeu.utah.edu/).

To report suspicious activity or to request a courtesy escort, contact:

Campus Police & Department of Public Safety

801-585-COPS (801-585-2677)

[dps.utah.edu \(https://dps.utah.edu/\)](https://dps.utah.edu/)

1735 E. S. Campus Dr.

Salt Lake City, UT 84112

Addressing Sexual Misconduct

Title IX makes it clear that violence and harassment based on sex and gender (which includes sexual orientation and gender identity/expression) is a civil rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, color, religion, age, status as a person with a disability, veteran's status, or genetic information.

If you or someone you know has been harassed or assaulted, you are encouraged to report it to university officials:

Title IX Coordinator & Office of Equal Opportunity and Affirmative Action

801-581-8365

[oeo.utah.edu \(https://oeo.utah.edu/\)](https://oeo.utah.edu/)

135 Park Building

201 Presidents' Cir.

Salt Lake City, UT 84112

Office of the Dean of Students

801-581-7066

[deanofstudents.utah.edu \(https://deanofstudents.utah.edu/\)](https://deanofstudents.utah.edu/)

270 Union Building

200 S. Central Campus Dr.

Salt Lake City, UT 84112

To file a police report, contact:

Campus Police & Department of Public Safety

801-585-COPS (801-585-2677)

[dps.utah.edu \(https://dps.utah.edu/\)](https://dps.utah.edu/)

1735 E. S. Campus Dr.

Salt Lake City, UT 84112

If you do not feel comfortable reporting to authorities, the U's Victim-Survivor Advocates provide free, confidential, and trauma-informed support services to students, faculty, and staff who have experienced interpersonal violence.

To privately explore options and resources available to you with an advocate, contact:

Center for Student Wellness

801-581-7776

[wellness.utah.edu \(http://wellness.utah.edu/\)](http://wellness.utah.edu/)

328 Student Services Building

201 S. 1460 E.

Salt Lake City, UT 84112

Academic Misconduct

It is expected that students comply with University of Utah policies regarding academic honesty, including but not limited to refraining from cheating, plagiarizing, misrepresenting one's work, and/or inappropriately collaborating. This includes the use of generative artificial intelligence (AI) tools without citation, documentation, or authorization. Students are expected to adhere to the prescribed professional and ethical standards of the profession/discipline for which they are preparing. Any student who engages in academic dishonesty or who violates the professional and ethical standards for their profession/discipline may be subject to academic sanctions as per the University of Utah's Student Code: **[Policy 6-410: Student Academic Performance, Academic Conduct, and Professional and Ethical Conduct \(https://regulations.utah.edu/academics/6-410.php\)](https://regulations.utah.edu/academics/6-410.php)**.

Plagiarism and cheating are serious offenses and may be punished by failure on an individual assignment, and/or failure in the course. Academic misconduct, according to the University of Utah Student Code:

"...Includes, but is not limited to, cheating, misrepresenting one's work, inappropriately collaborating, plagiarism, and fabrication or falsification of information...It also includes facilitating academic misconduct by intentionally helping or attempting to help another to commit an act of academic misconduct."

For details on plagiarism and other important course conduct issues, see the U's **[Code of Student Rights and Responsibilities \(http://regulations.utah.edu/academics/6-400.php\)](http://regulations.utah.edu/academics/6-400.php)**.